PRESENT: Trustees: Lucille Adorante, Donna Breen, Cynthia Drake, Megan Glass, Sally Kondziela, Barb Parsons
ABSENT: Trustees: Mike Dendis, Sue Mezey, Marcia Wickert
Director: Amanda Perrine

CALL TO ORDER: 6:02 PM

VISITORS: none

INTRODUCTION: Sally Kondziela, our new board member introduced herself and told us her background. We are most fortunate to have her.

REPORTING:
Motion was made to forego the reading of and approve the minutes of the meeting of October 28, 2019 by Megan Glass, seconded by Barb Parsons. Unanimous vote in favor.

TREASURER’S REPORT: Presented by Lucille Adorante (for Mike Dendis)
Items as of October, 31, 2019:
End Balance: $349,160.68
Total Revenue: $348,232
Total Operating Expenses: $30,586
Expenses Over Receipts: $317,644
( $345,860 from referendum)
Motion was made to accept the treasurer’s report as written, (with questions to be answered in January) by Donna Breen, seconded by Barb Parsons. Unanimous vote in favor.

DIRECTOR’S REPORT: Report not available at this time. It will be presented in January.

PRESIDENT’S REPORT:
Next meeting will be January 13th.

FRIENDS OF THE LIBRARY REPORT: Presented by Barb Parsons
Everyone picked chat topics.
Will be decorating the library on December 7th.
Sent Congratulations to Sara Alfaro on promotion
Next meeting will be January 7th.
We would like to express our thanks for the nice basket the friends presented for our basket raffle fundraiser.

FUNDRAISING COMMITTEE:
Raffle baskets’ winning tickets will be drawn on November 25th.
Another meeting will be held in January to plan for next year.
2019 Annual Appeal: Mailing list will be updated. Plans to write thank you letters this week.
OLD BUSINESS:
Discussion of term limits for board members will occur in January’s meeting.
Holiday Party will be December 15th from 1-3PM
The following list covers what all the board members will be bringing:
  Mike- cannoli dip
  Lucille- punch, cookies
  Sue- cookies
  Barb-rye bread dip
  Sally – fruit dip
  Cynthia – pepperoni, crackers, cheese
  Megan – veggie tray
  Donna – chips and salsas
  Amanda- paper products (to supplement what may already be on hand)
Secretary position to be decided in January meeting.

NEW BUSINESS:
2020 board meeting date list reviewed.
Verbally thank Sue Mezey at holiday party, and give her a poinsettia as gift.
Orientation for new board members needs to be developed and implemented.
List of current board members and employees needs to be generated along with
  their home addresses, phone numbers, and e-mail addresses.
  Discussion of possibly sharing director with Fairmount was tabled until some past
  issues have been resolved.

EXECUTIVE SESSION:
  Motion was made to leave regular session and go to executive session for the purpose of
  discussion director’s evaluation by Donna Breen, seconded by Cynthia Drake.
  Unanimous vote in favor.

  Motion was made to leave executive session and return to regular session by Cynthia
  Drake, seconded by Sally Kondziela. Unanimous vote in favor.

ADJOURNMENT: 8:20PM
  Motion was made to adjourn the meeting by Sally Kondziela, seconded by Barb
  Parsons. Unanimous vote in favor.

Respectfully submitted.
Donna Breen, Secretary