Maxwell Memorial Library Monthly Meeting
Minutes Monday, March 26, 2018

Present: Trustees Lucille Adorante, Donna Breen, Kris Northrop, Cynthia Drake, Megan Glass; Director Amanda Perrine

Call to Order: 6:33 pm

Guests: Amanda Travis/OCPL, Barbara Parsons/Trustee applicant, Jen Grant/Fairmount BOT President

Trustee Presentation given by Amanda Travis, OCPL Member Services Coordinator

Motion to dispense with the reading of the January 2018 meeting minutes made by Megan Glass, seconded by Donna Breen. Unanimous vote in favor.

Motion to accept January 2018 meeting minutes made by Megan Glass, seconded by Donna Breen. Unanimous vote in favor.

Treasurer’s Report: No Treasurer report due to Mike Dendis absence.

Director’s Report: Presented by Director Amanda Perrine

Motion to approve Director Perrine’s January Director’s report as presented made by Donna Breen, seconded by Cynthia Drake. Unanimous vote in favor.

Presidents Report: Lucille Adorante

- April board meeting scheduled for 4/16/18.
- Will finalize strategic plan update.
- Will discuss construction grant project.
- Review/approve business appeal letter

Friends Update: Lucille Adorante

- Friends submitted an MOU, will table discussion for this meeting and take up later.
- “Poem in Your Pocket” program with the Friends will be held in April, National Poetry month.
- Friends voted to continue displaying in regular space.

Committee Reports: Amanda Perrine

Fundraising:

- Proposing a Fundraising sub-committee
- Table discussion of future fundraising ideas

Centennial Celebration:

- One day event on 5/19/18
- Will include programs for kids, Barbershop Quartet, cake
- Guests from the Camillus community and local government will speak
• Planning to hold Centennial activities throughout the year
• Looking at entering a Maxwell Library float in the Camillus Memorial Day Parade
• Will continue to do “Throw Back Thursday” Facebook posts

**New Business:**
• Annual report submitted to state 2/22/18

Bylaws Article IV update; Weather Closing Policy Discussion; MOU with Friends; Construction Grant projects; and Fundraising Committee discussions tabled to April Meeting.

*Motion to approve the 2017 Annual Report submitted to the Division of Library Development made by Donna Breen, seconded by Megan Glass. Unanimous vote in favor.*

**Guest Comments:** none

*Motion to appoint Barbara Parsons to the Maxwell Board of Trustees effective immediately made by Megan Glass, seconded by Donna Breen. Unanimous vote in favor.*

*Motion to adjourn the March 2018 meeting at 8:00 pm made by Megan Glass, seconded by Cynthia Drake. Unanimous vote in favor.*

**Adjournment:** 8:00 pm

Respectfully submitted: Kristen Northrop  co-secretary

**Next meeting:**  April 16, 2018 at 6:00 pm