

MAXWELL MEMORIAL LIBRARY REGULAR MEETING

MINUTES for MONDAY, APRIL 18, 2016

Present: Trustees Susan York, Mary Jo Copeland, Kristen Northrop, Lucille Adorante, Maxwell Director Kathryn Benson

Absent: Gloria Francisco, Michael Dendis

CALL TO ORDER: Vice president Susan York at 6:10 PM

No guests were present.

APPROVAL OF MARCH MINUTES:

The March minutes will be amended to show that we approve the contract with Mastiff Mowing and Lawn Service. Katy will send a copy of the amended minutes via email.

Motion to approve the minutes as amended-MJ Copeland Second K. Northrop

Motion Carried 4 yes 0 No

TREASURER'S REPORT:

MJ Copeland presented the treasurer's report in the absence of M. Dendis.

At the end of February the balance was \$286,273.10. Income for March was \$1,232.00. Expenses in March totaled \$32,750. The net expenses were \$31,518.00. Balance of checking/savings at the end of March was \$254,755.36. Our accountant, Frank Bellso, has recommended a transfer of \$6865.36 for C. Room furniture from the Geddes Savings to First Niagara to cover part of the construction costs.

Motion to approve treasurer's report-K. Northrop. Second-L. Adorante

Motion to approve carried. 4 yes 0 no

DIRECTOR'S REPORT:

Director Benson submitted her report of March library activities and meetings.

She suggested that we put Mike Murphy's technology report on the agenda for May.

She noted that she would leave for a West Genesee Budget presentation tonight at 7pm to field any questions about the library. She said that the main budget presentation will be on May 4. L Adorante noted that the date and place for the budget vote needed to be added to the flier to be distributed to explain the funding for the library.

Fliers for the OCPL Spring Workshop for new and almost new trustees were handed out. The workshop is on April 20.

The topic of the library participation in events on Memorial Day was discussed. It was noted that the Friends group will be passing out items and information in front of the library that day. The library will not officially be open, therefore, the director and staff will not be working.

FRIENDS' REPORT: L. Adorante reported that the Friends had a guest speaker in April 11 meeting. Nicole Fanelli from Edward Jones spoke on investments. The Friends continue to get estimates for the front windows project. The geranium sale will begin soon.

OLD BUSINESS:

CONSTRUCTION UPDATE-Larry and Jerry can get new quotes to us by Monday, April 25. If we approve them, Jerry thinks we can start on phase 2 by May. The board discussed this and feels that we should not rush into this and should wait until fall to start the next phase pending a thorough review of the estimates, budget and the approval of the grant.

Motion to postpone phase 2 until fall-MJ Copeland Second-K. Northrop

Approved 4 yes 0 no

NEW BUSINESS:

ELECTION OF OFFICERS TO FILL VACANCIES: Mary Jo Copeland was unanimously elected president to fill the vacancy created when former president Lynnette Lavender resigned from the board, Susan York will remain as vice president, Lucille Adorante and Kristen Northrop agreed to share secretarial duties to fill the vacancy created when former secretary Peg Elliott resigned from the board. Michael Dendis will remain as treasurer.

ADJOURNMENT: meeting adjourned at 7:10 pm

The Board began executive session to continue Director Review.

Respectfully submitted,

Lucille Adorante Secretary