

**Meeting Minutes - Regular Board Meeting
Maxwell Memorial Library Board of Trustees
June 15, 2015**

Present: Trustees MJ. Copeland, P. Elliott, D. Curran, M. Dendis, L. Lavender, L. Adorante, K. Northrop, S. York, Maxwell Director K. Benson

Absent: G. Francisco

Guests: Mary Lou Rohner, Cheryl Robinson, Rose Burdick, Larry Koch and Jim Oliver from RSA

CALL TO ORDER: President Copeland at 6:05 PM

APPROVAL OF MINUTES:

May 18, 2015 Board Meeting minutes approved

Motion to approve: D. Curran; second L. Lavender

Motion Carried 8 Yes 0 No

OLD BUSINESS - PRESENTATION:

RSA Architects presented proposed new layout and renovations to existing library space.

Motion to approve Phase 1 of the RSA plan: D. Curran; second K. Northrop

Motion Carried 7 Yes 1 No

Motion to approve Maxwell's Strategic Plan 2015-2017: P. Elliott; second L. Adorante

Motion Carried 8 Yes 0 No

TREASURER'S REPORT:

D. Curran presented Balance Sheet & Fund Balance. Statement of Monthly Revenue & Expenditures.

Motion to approve Treasurer's Report: S. York; second L. Lavender

Motion Carried 8 Yes 0 No

NEW BUSINESS:

Rose Burdick, Maxwell Youth Services Librarian, presented information about this year's NYS Summer Reading Program 'Every Hero Has a Story'. Program runs June 29-August 14, 2015.

The first draft of a proposed budget for 2016 was presented and discussed.

Board agreed that they would schedule a July meeting.

An extension was filed for the submittal of Maxwell's 990. The auditor will present at the July meeting

DIRECTOR'S REPORT:

Director Benson submitted written report of her May 2015 meetings and library activities.

FRIEND'S REPORT:

Mary Lou Rohner reported that May is usually the Friend's busiest month with the 12th annual geranium sale and the 15th year they participated in the Orchard Village garage sale. Both events were very successful.

Next meeting scheduled for Monday, July 20, 2015 6:00PM

ADJOURNMENT: Meeting adjourned at 8:30 PM

Respectfully submitted,

Peg Elliott Peg Elliott, Board Secretary