

**Meeting Minutes - Regular Board Meeting  
Maxwell Memorial Library Board of Trustees  
June 15, 2015**

**Present:** Trustees MJ. Copeland, P. Elliott, D. Curran, M. Dendis, L. Lavender, L. Adorante, K. Northrop, S. York, Maxwell Director K. Benson

**Absent:** G. Francisco

**Guests:** Mary Lou Rohner, Cheryl Robinson, Rose Burdick, Larry Koch and Jim Oliver from RSA

CALL TO ORDER: President Copeland at 6:05 PM

**APPROVAL OF MINUTES:**

May 18, 2015 Board Meeting minutes approved

Motion to approve: D. Curran; second L. Lavender

Motion Carried 8 Yes 0 No

**OLD BUSINESS - PRESENTATION:**

RSA Architects presented proposed new layout and renovations to existing library space.

Motion to approve Phase 1 of the RSA plan: D. Curran; second K. Northrop

Motion Carried 7 Yes 1 No

Motion to approve Maxwell's Strategic Plan 2015-2017: P. Elliott; second L. Adorante

Motion Carried 8 Yes 0 No

**TREASURER'S REPORT:**

D. Curran presented Balance Sheet & Fund Balance. Statement of Monthly Revenue & Expenditures.

Motion to approve Treasurer's Report: S. York; second L. Lavender

Motion Carried 8 Yes 0 No

**NEW BUSINESS:**

Rose Burdick, Maxwell Youth Services Librarian, presented information about this year's NYS Summer Reading Program 'Every Hero Has a Story'. Program runs June 29-August 14, 2015.

The first draft of a proposed budget for 2016 was presented and discussed.

Board agreed that they would schedule a July meeting.

An extension was filed for the submittal of Maxwell's 990. The auditor will present at the July meeting

**DIRECTOR'S REPORT:**

Director Benson submitted written report of her May 2015 meetings and library activities.

**FRIEND'S REPORT:**

Mary Lou Rohner reported that May is usually the Friend's busiest month with the 12<sup>th</sup> annual geranium sale and the 15<sup>th</sup> year they participated in the Orchard Village garage sale. Both events were very successful.

Next meeting scheduled for Monday, July 20, 2015 6:00PM

ADJOURNMENT: Meeting adjourned at 8:30 PM

Respectfully submitted,

*Peg Elliott* Peg Elliott, Board Secretary